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Minimum Requirements for Motor Body Repairer Application Version 1.1 Final

Motor Body repairer Minimum Requirements	
Company documents requirements ((All NON-NEGOTIABLE)	
1	All employees to be registered with MIBCO. Latest MIBCO forecast – which indicate employees job title, example: XK-Spraypainters, to XA-Automotive Body Repairer, be provided.
2	At least 1 qualified spraypainter and 1 qualified automotive body repairer/ Panelbeaters (Owner)
3	Business current Registration Certificate (also see note below).
4	Tax clearance certificate (not expired) – good standing
5	BBBEE certificate or Sworn BBBEE affidavit (not expired).
6	Proof of insurance (fire, theft and public liability).
7	Letter from the bank (dated not older than 3 months) to confirm business bank details.
8	Active Abuntex/Audatex user, Latest Audatex statement to be provided. (Min)
9	Valid OEM approval certificates (if applicable on your business).
10	Acceptance of MiWay contract with all required terms and conditions
<p>NOTE: Company Registration Certificate: MBR company current Registration Certificate. If Sole Proprietor, a copy of the owner(s) ID book. If Partnership, a copy of the partnership agreement. If Private Company, copies of share certificates (All to be in-force i.e. Registration Certificate, signed and dated</p>	
11	Business premises to conform to local government by-laws and occupational health and safety standards
12	Business Signage, indicating business Name, contact details and business hours
13	All repair and paint areas to be under roof
14	Customer Reception area separate from workshop or repair area
15	Standard vehicle check-in and check out list
16	Dedicated client ablution facilities
17	Secure parking and storage facilities, during business and after hours
18	Spray Booth or spray room with working extraction and filtration system
19	Appropriate Repair equipment for MBR job grading
20	Digital assessment capabilities, i.e. taking pictures
21	Clearly visible indemnity signage
22	Valid/ Non-expired Fire Fighting equipment that is in working order
23	Valid OHS working conditions, with all required certificates and equipment, including PPE for all staff and customers